

REQUEST FOR PROPOSAL(RFP)

Request for Proposal for Printing & Supply of ABPMJAY – GJAY CARD

RFP Reference No: 03/2025

Date: 18.2.2025

**State Health Assurance Society
A1 Block, 2nd Floor, Toshali Bhawan,
Satya Nagar, Unit-9,
Bhubaneswar – 751007, Odisha
Phone : 0674-2620500
(email : snaodisha@gmail.com)**

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SECTION - I

SCHEDULE OF PRPOSAL SUBMISSION

RFP No. : 03/2025

Dated: 18.2.2025

DETAILED PROPOSALS ARE INVITED FROM ELIGIBLE **BIDDERS FOR PRINTING & SUPPLY OF ABPMJAY-GJAY CARD**

1	Period of Availability of Tender Document	From : 18.2.2025 to 27.2.2025 [Downloadable from website: http://www.nhmodisha.gov.in] In case of any bid amendment and clarification, responsibility lies with the bidders to download the same from the above mentioned website before the last date of submission of tender document as per amendment and the tender inviting authority shall have no responsibility for any delay / omission in part of the bidder.
2	Date, time & place of Pre-bid meeting	Date : 21.2.2025, Time : 3.30 PM Venue : Conference Hall, Mission Directorate, National Health Mission, Annex Building of SIHFW, Nayapalli, Unit-8, Bhubaneswar-751012 <i>(Prospective Bidders / authorized representative may remain present during pre-bid meeting)</i>
3	Last date & time for submission of Tender	Date: 27.2.2025, Time: 3 PM <u>Address of Submission of Bid:</u> Chief Executive Officer, State Health Assurance Society, Odisha 2nd Floor, A1 Block, SHAS State HQ, Toshali Bhawan, Satya Nagar, Unit-9, Bhubaneswar-751007 <i>(Through Speed post / Registered post / Courier /Tender Drop Box)</i>
4	Date, Time and Place of opening of Tender	a) Technical Bid (Cover A) opening: 27.2.2025, 4 PM at the address mentioned below: Conference Hall, Mission Directorate, National Health Mission, Annex Building of SIHFW, Nayapalli, Unit-8, Bhubaneswar-751012 b) Financial Bid (Cover B): <i>The date & time of opening of financial bid will be intimated to the firms found successful in the technical bid evaluation.</i> (Venue is mentioned at the address mentioned above) <i>(Bidders / authorized representative may remain present at the time of opening of bid)</i>

SECTION - 2

2. INSTRUCTIONS TO BIDDERS & ELIGIBILITY CRITERIA

2.1 Scope of Proposal

- (a) Interested bidders fulfilling the eligibility criteria may submit their bid.
- (b) Detailed description of the objectives, scope of services, deliverables and other requirements relating to **"PRINTING & SUPPLY OF ABPMJAY-GJAY CARD"** are specified in the terms of reference in Section - III. The manner in which the Proposal is required to be submitted, evaluated and accepted is explained in this Section;
- (c) The selection of the successful bidder shall be on the basis of an evaluation by the tender committee, through the Selection Process specified in this RFP. Bidders shall be deemed to have understood and agreed that no explanation or justification for any aspect of the Selection Process will be given to bidders;
- (d) The bidder shall submit its Proposal in the form and manner specified in this section of the RFP. The technical proposal shall be submitted in the formats **T1-T9. The Financial Proposal (Part B) shall be submitted in the format specified in F1-F2.** Upon selection, the agency shall be required to enter into an Agreement with the **tender inviting authority** as per the agreed price / card.

2.2 Eligibility Criteria

The bidder should fulfil the following Eligibility Criteria:

- i) The bidder should be a registered entity under the respective act /applicable laws in India. The bidder should have manufacturing facility for production, designing & printing of PVC smart Cards / PVC Non-smart Cards and have the manufacturing & printing capacity of minimum 1,00,000 cards per day. Valid Industrial Certificate, Factory License or Self-Certificate for Installed capacity of production and Printing Capacity of PVC Cards / Day (Certified by a Chartered Accountant) shall have to be furnished in the technical bid.
- ii) The bidder must have GST registration certificate (with mention of GSTIN) and PAN
- iii) The Bidder should have the following quality certifications:
 - ISO 27001:2013 certification under the Information Technology Act, 2000
 - ISO 9001:2015 certification under the Quality Management System
- iv) The bidder must have executed contracts with Central or a State Govt., Central / State PSU, State Health Societies in India related to printing of **PVC smart Cards / PVC Non-smart Cards** and must have executed one single work order for printing & supply of **5,00,000 (Five Lakhs) PVC smart Cards / PVC Non-smart Cards** in **any** of the last 03 (three) Financial Years.

- v) The Bidder(s) should have an annual financial turnover of **INR 10 (Ten) Crores** in **each of the last 03 (three) Financial Years (i.e., 2021-22, 2022-23 & 2023-24)**
- vi) The Bidder (s) should not have been debarred / blacklisted by any Central Govt. / State Govt. / Public Sector Undertaking / Medical Corporations / any other local Body or body established under or in the control of the Central or state Government at the time of submission of bid.
- vii) The bidder must furnish the tender document cost of **Rs.2,500/-** (Non-refundable) in the shape of Demand Draft. (No exemption towards submission of tender document cost)
- viii) The bidder shall have to furnish the EMD of **Rs.12,61,000/-** in the shape of Demand Draft (unless & until exempted as per the provision mentioned at Clause 4.3 of RFP)
- ix) The bidders who are already empanelled by NHA, Gol are not eligible to apply.

2.3 Submission and Signing of Proposal

Interested eligible bidders may submit their bid with **tender document cost, EMD & documents** as set forth in this RFP and in a manner as described below:

- (a) The proposal shall be submitted in two parts -

- (1) Part A – Tender Document Cost, Bid Security & Technical Proposal as per formats set out in RFP.**

- (2) Part B - Financial Proposal as per the format set out in RFP.**

- (i) The Proposal shall be typed or written legibly in indelible ink and shall be signed by the authorized representative of the bidder.
 - (ii) Power of Attorney for signing of bid: The bidder should submit a Power of Attorney as per the Form T9, authorizing the signatory of the bid to commit the bidder.
 - (iii) Any interlineations, erasures or overwriting shall be valid only if the person or persons signing the Proposal have put the initial prior to submission of the same.

2.4 Packing, Sealing and Marking of Proposal

- (a) The Technical Proposal (Cover A) and Financial Proposal (Cover B) must be inserted in separate sealed envelopes, along with applicant's name and address in the left hand corner of the envelope and super scribed in the following manner.
 - **Cover-A - Technical Proposal: RFP FOR PRINTING & SUPPLY OF ABPMJAY-GBJAY ID CARD.**
 - **Cover-B - Financial Proposal: RFP FOR PRINTING & SUPPLY OF ABPMJAY-GBJAY ID CARD".**

- (b) The two envelopes i.e. envelope for Part-A, Part-B must be packed in a **separate sealed outer cover** and clearly **superscribed** with the following:
- Proposal for **“RFP FOR PRINTING & SUPPLY OF ABPMJAY-GBJAY ID CARD”**.
 - **RFP Reference no. :**
 - The bidder's Name & address shall be mentioned in the left hand corner of the outer envelope.
- (c) The inner and outer envelopes shall be **addressed** to the **Chief Executive Officer** at the detail address mentioned at the Section - 1: Schedule of Proposal Submission.

If the outer envelope is not sealed and marked as mentioned above, then the O/o the tender inviting authority will assume no responsibility for the tender's misplacement or premature opening. Telex, cable or facsimile tenders will be rejected.

Content of the Proposal

I. Cover A (Technical Proposal)

The bidders are requested to submit a detailed technical proposal with respect to the **RFP for Printing & Supply of ABPMJAY-GJAY Card** during the proposed contract period in conformity with the Terms of Reference forming part of this RFP.

1. Tender proposal Cost of **Rs.2,500/-** (Non-Refundable) the shape of a Demand Draft in favour of Chief Executive Officer, State Health Assurance Society, Odisha payable at Bhubaneswar.
2. EMD of **Rs.12,61,000/-** in the shape of a Demand Draft / BG (as for format at Annexure II) in favour of Chief Executive Officer, State Health Assurance Society, Odisha payable at Bhubaneswar. **In case of only Local micro & small enterprises (having manufacturing / printing facility of PVC smart Cards / PVC Non-smart cards)** registered in **Odisha**, they will be exempted from payment of EMD. The photocopy of the MSE registration certificate shall have to be furnished.
3. Format T1 (Filled in Checklist)
4. Format T2 (Details of Bidder)
5. Photocopy of the Registration Certificate of the Firm
6. Photocopy of PAN
7. Photocopy of GST Registration

8. Format T3 (Details of EMD)
9. Format T4 (Certificate from the Chartered Accountant regarding Average Annual Turnover in the last three financial years 2021-22, 2022-23 & 2023-24.
10. Copies of the P/L Statement of the audited Report for 2021-22, 2022-23 & 2023-24.
11. Format T5-Relevant Experience Details towards successful implementation of similar printing work.
12. Photocopies of work orders / contracts executed in support of the information furnished in Form T5
13. Format T6 (Statement of deviation to technical specification)
14. Format T7 (Para wise Compliance to technical specification)
15. Copies of Leaflets / Catalogue of the printing process for printing mechanism of the PVC Smart Card / PVC Non-smart Card.
16. Format T8 - Power of Attorney authorizing the signatory for signing the proposal on behalf of the proposer/Bidder.
17. Format T9 - Affidavit Certifying that bidder has not been debarred / blacklisted by any Central Govt. / State Govt. / Public Sector Undertaking / Medical Corporations / any other local Body or body established under or in the control of the Central or state Government.
18. Valid Industrial Certificate, Factory License or Self-Certificate for Installed capacity of production (Certified by a Chartered Accountant)

II. Cover B (Financial Proposal)

1. The bidder must submit the Financial Proposal using Form specified in Form F1-F2 with proper signature and seal of the bidder.
2. In case of any discrepancy between figures and words in the financial proposal, the one described in words shall be taken into consideration.
3. The same person signing the RFP shall sign the financial part also.

2.5 Number of Proposals

Interested bidders fulfilling the eligibility criteria may submit **only one proposal** for this tender reference.

2.6 Validity of Proposals and Validity of Rate Contract

The Proposal shall remain valid for 180 days after the date of bid opening for the purpose of bid evaluation / finalization of contract. However as the contract validity will be for a period of 1 year, the **approved rate shall be valid for a period of one year** from the date of approval of the contract.

2.7 Cost of Proposal

The bidder shall be responsible for all of the costs associated with the preparation of their Proposals and their participation in the Selection Process. The tender inviting authority will neither be responsible nor in any way liable for such costs, regardless of the conduct or outcome of the Selection Process.

2.8 Acknowledgement by the bidder

- (a) It shall be deemed that by submitting the Proposal, the bidder has: -
- (i) made a complete and careful examination of the RFP;
 - (ii) received all relevant information requested from the tender inviting authority;
 - (iii) acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in the RFP or furnished by or on behalf of the concerned authority relating to any of the matters stated in the RFP Document;
 - (iv) satisfied itself about all matters, things and information necessary and required for submitting an informed Proposal and performance of all of its obligations there under;
 - (v) acknowledged that it does not have a Conflict of Interest; and
 - (vi) Agreed to be bound by the undertaking provided by it under and in terms hereof.
- (b) The tender inviting authority shall not be liable for any omission, mistake or error on the part of the bidder in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to RFP or the Selection Process, including any error or mistake therein or in any information or data given by the tender inviting authority.

2.9 Language

The Proposal with all accompanying documents (the “**Documents**”) and all communications in relation to or concerning the Selection Process shall be in English language and strictly as per the forms provided in this RFP. In case any of these Documents is in another language, it must be accompanied by an accurate translation of the relevant passages in English, in which case, for all purposes of interpretation of the Proposal, the translation in English shall prevail.

2.10 Proposal Due Date

RFP filled in all respect must reach the O/o **State Assurance Society, Odisha** at the address, time and date specified in the Section-1: Schedule of Proposal Submission, through Speed Post/ Regd. Post / Courier or tender drop box. If the specified date for the RFP submission is declared as a holiday, the RFPs will be received as per the scheduled time on the next working day.

2.11 RFP Opening

- (a) The Proposals received shall be opened in the presence of bidders or their authorized representatives who choose to attend, at the location, date and time mentioned in the Section 1: Schedule of Proposal Submission
- (b) The bidder/their authorized representatives who will be present shall sign a register evidencing their attendance.
- (c) In the event of the specified RFP opening date being declared a holiday, the RFPs shall be opened at the appointed time and location on the next working day.

SECTION - 3

3. SCOPE OF WORK & TECHNICAL SPECIFICATION

3.1 Scope of Work

The overall Scope of Work for the Selected Agency shall consist of **Sourcing of the ABPMJAY-GJAY Card, Printing, Packaging of the Cards** according to Specifications provided in **Clause 3.4** of this RFP and **Delivery of the cards** at the **CDM & PHO's office** in the **concerned District Headquarters** of the State. The language of the text and information to be printed on the cards shall only be in English & Odia. The final sample copy of the high-resolution files (print-ready files) of the Cards shall be provided to the selected agency. The beneficiary data shall be provided to the selected agency for printing & distribution of the cards and accordingly the numbers of cards are to be printed by the Selected Agency for supplying the same at the assigned districts.

Approx. 1.27 Crores cards are required to be printed and shall have to be delivered after printing at CDM&PHO offices of the respective allocated district of the State. The contract period shall be for 1 year from the date of signing of the contract which may further be extended, subject to satisfactory performance and mutual agreement. The number of Cards to be supplied as mentioned hereinabove is for indicative purposes only, the actual number may increase or decrease as per the requirement. The Selected Agency shall have to provide scalability, i.e., in case more Cards are required during the Contract Period or any extension thereof, the Selected Agency shall provide the supply in the same rate / card finalized as per contract.

3.2 Agency's Responsibilities

A. Commencement of Contracted Services:

Post signing of Contract and successful verification of the sample Cards by the tender inviting authority, the selected agency shall initiate the services in a **stepwise manner** as detailed below:

(1) Step 1: Collection of information from Tender Inviting Authority

Prior to initiation of any printing activity, the Selected Agency shall collect all the required information concerning the ABPMJAY-GJAY Card from the concerned division of SHAS-Odisha such as detail design and specifications, printing requirements such as branding, logos and marks if any to be placed, beneficiary data, quantity of cards to be printed and supplied, delivery protocol and any other relevant information in order to meet the laid down requirements of the RFP.

(2) Step 2: Printing of Cards

Based on the information collected from the tender inviting authority, the selected agency shall source at its own expense all the required raw material, stationery, ink, necessary consumables and supplies including required equipment / machinery of the mandated specifications, manpower etc. for preparation and printing of the ABPMJAY-GJAY Card. The cards should be printed as per the mandated size, material of the card, process and the

parameters of printing as specified in technical specification at Clause 3.6. The cost for procurement of all the raw materials, printing, packaging, transportation to all districts, manpower related expenses shall have to be included in the **rate** quoted by the Selected Agency in their Financial Proposal. Any deviation from the specifications, if discovered at any stage during the Contract Period would result in rejection of the Card(s) and levy of penalty in accordance **with the Key Performance Indicators (KPIs) prescribed in this RFP**. The selected service provider shall maintain the data security of personal information of the target population as it is of utmost importance.

(3) Step 3: Packaging of the Cards

Once the required numbers of cards are ready for dispatch, the Selected Agency's manpower shall pack the **Cards (Village / Block wise) in bundle of 50 Cards** with appropriate and adequate protective wrapping with clear mention of Village / Block / District name on it according to the numbers of Cards required for each district, separately prior to dispatch to the **CDM & PHO's office at the district headquarter of the respective districts**. The Selected Agency shall ensure that the packaging material used for dispatch is of industry standard, weatherproof and protects the contents inside from being torn or damaged while in transit till delivery is completed at the district office.

(4) Step 4: Labelling & Dispatch of the Cards

The responsibility of labelling of the packages **(Village / Block wise) of the concerned district** containing the Cards shall be on the Selected Agency. Thus, the Selected Agency shall confirm the delivery address from the tender inviting authority prior to applying labels on the delivery box(es). The Selected Agency shall be liable for any additional costs incurred due to wrong labelling of packages resulting in wrong delivery or non-delivery of packages within required timelines at the CDM & PHO office of the respective districts.

(5) Step 5: Dispatch of the Cards to the CDM & PHO office in each district

Once the Cards are printed, packaged and labelled, the Selected Agency shall dispatch the Cards for delivery to the CDM&PHO office (district-wise) as per the Agency's choice of mode of transportation. All **transportation costs** inclusive of charges for delivery by air, rail, road, postal service, courier service, any manpower required etc. shall be borne by the Selected Agency only and shall be **included in the rates** quoted by the Selected Agency in the Financial Proposal.

(6) Step 6: Delivery of the Cards at the CDM&PHO office

The Selected Agency shall deliver the Card(s) across the districts in the State. The Selected Agency is required to deliver the number of Cards after printing at the concerned district's CDM&PHO office based on the **beneficiary list of the districts**. The timeline for **delivery** of the cards is specified at **Clause No.4.5**. The Selected Agency shall be liable for any delay in delivery of the Cards in accordance with the penalty prescribed **Clause No.4.7**

In order to confirm the delivery by the Selected Agency at the CDM & PHO office and corresponding receipt of the Cards, the Selected Agency shall provide a '**receipt**' format (as per **Annexure-I**) either in hard copy or through a digital medium for **taking the receipt** from

the **District Store**. The receipt format must mention the quantity delivered, date of delivery, mode of delivery and name of delivery agent. Once the package reaches the CDM&PHO office, the delivery agent shall be required to receive the signatures from designated officer(s) of the District Store with actual date of the delivery on the receipt format. The delivery of the Cards shall be **considered complete** only when the receipt is **signed by the designated nodal officer(s)** from the District after verification. However, the date of delivery at District Headquarter shall be taken as the date of delivery for calculation of penaltyas mentioned in **Clause No.4.7**

B) Management of Services during Contract Period

- (a) The Selected Agency shall deliver the Cards according to the mandated specifications and always maintain the quality of printing and sanctity of data during the Contract Period. The data shared with the Selected Agency shall be highly confidential in nature and therefore, the Agency and its employees / staff etc. shall maintain confidentiality and exercise utmost discretion. The Selected Agency shall have to sign a Non-disclosure Agreement (“NDA”) with the tender inviting authority prior to commencement of the Contract or issue of any print order by tender inviting authority in order to ensure the confidentiality of the data shared.
- (b) If any of the Card(s) is found unusable, then the Selected Agency shall replace the specific Card(s) without any additional costs to the tender inviting authority within 07 (seven) days from the date of intimation.
- (c) The Selected Agency shall deploy a mechanism for quality check of the Card(s) at regular intervals to ensure that the Cards supplied at the districts are as per specification.
- (d) The actual number of Cards that may be required by the tender inviting authority during the Contract Period is subject to increase or decrease and the Selected Agency shall be required to deliver the required Cards as per the rates agreed upon in the Financial Proposal/ Contract without any escalation.
- (e) Reports to be provided to the tender inviting authority to monitor daily/ weekly/ monthly/ progress of the Project.
- (f) The Selected Agency shall maintain books of accounts recording all its receipts, income, expenditure, payments, assets and liabilities, in accordance with this Contract, Good Industry Practice, Applicable Laws and Applicable Permits with respect to the Services provided under this Contract.
- (g) The Selected Agency should follow Safety Norms as per Industry standards and best practices.
- (h) All guidelines and standards issued by Government of India and its agencies should be followed in delivering of service wherever applicable. Bidder(s) should comply with established standards wherever applicable in the solution, approach and methodology towards delivery of services.
- (i) The Selected Agency shall be wholly responsible for ensuring compliance of Labour laws in true spirit.

- (j) The Selected Agency shall be required to follow and comply to all the laws/ policies/ guidelines related to data privacy and security in force.
- (k) The Selected Agency shall have to maintain and adhere to highest level of integrity.

3.3 Tender Inviting Authority's Responsibilities:

- (a) Approval of the design, text, format etc. of the ABPMJAY-GJAY Card before the Agency could commence printing of the Cards.
- (b) shall provide the logos and marks to be placed on the Card(s) and any other material which is to be printed; and the **beneficiary list** to the Agency from time to time during the Contract Period for printing of the Cards.
- (c) shall provide the approval to the Selected Agency post signing of the contract (for approval on the sample cards shared).
- (d) shall ensure timely distribution of the Card(s) amongst the beneficiaries, once the cards are successfully delivered at the CDM & PHO office in the respective district.
- (e) Quantity and quality checks at each District Office: For purpose of verification, at least **0.50% (zero point five zero percent) of each of the lot** delivered at the CDM&PHO office in each of the district would be thoroughly examined for any shortcomings from the mandated standards such as quality of card, illegible printing, missing text or images, or any other defect that renders a particular card unusable. The Selected Agency would provide appropriate replacement as per specifications for any defective Cards within the timeline provided. The verification report of the sample check at the district level must be generated within **07 (seven) days** from the date of delivery of the Card(s) at CDM&PHO's office.
- (f) State Authority shall ensure that the verification report of the CDM&PHOs w.r.t. the number and quality of Card(s) supplied at the districts is duly received for the purpose of invoice validation. The receipt certificate by the district shall be sent to the state authority in the required format for payment processing. State authority may also seek to conduct random quality checks w.r.t. the Card(s) and adherence to specifications etc. at the State level by a designated officer(s) of the State during the Contract Period.
- (g) State / District authorities shall inform the Selected Agency about the replacements required and the timeline for providing replacement of such Cards that are found defective or unusable based on the inspection and verification reports of the district level / State level.
- (h) Timely settlement of invoices at the agreed terms in accordance with the provisions of the Contract.
- (i) To conduct regular monitoring and evaluation of the Project activities based on quantifiable indicators and reports received from the Selected Agency.

3.4 Technical Specification

The Selected Agency shall be responsible for printing and delivery of the ABPMJAY-GJAY Card. The Card to be printed by the Agency should be compliant with the following specifications:

A. Material and Size of the Cards

- i. The PVC Card shall be made of Polyvinyl Chloride (PVC) and of 850 microns thickness with lamination (Gloss with Fusion & Poly Packing).
- ii. Size of the card to 85X55 mm, the card should be CR-80 type adhering to ISO/IEC 7810 standards.
- iii. 4 Color printing both side
- iv. Front side Variable Data
- v. Backside static data

B. Quality of the Cards

- i. The finished cards shall be compatible to personalization using appropriate good quality printing process.
- ii. Quality of the Cards should be guaranteed for five years (after delivery to the Department) meeting the below specifications:
- iii. Non-peeling of the overlays on use
- iv. Non-breakage due to the card material becoming brittle
- v. Non-leakage, non-smudging, non-erasure of the text and Image
- vi. The finished cards should be of excellent quality meeting the quality test standards as mentioned Scope of Work. Department may test samples from the supplied lots from a third-party agency.
- vii. Bidder shall ensure that the supplied finished cards should be of excellent quality such that they adhere the test procedures as laid out in ISO 10373-1: 2020. At a minimum the following test clauses may be noted. Along with the sample, a certificate to this effect shall be provided by vendor from government approved laboratory.

ISO 10373-1: 2020 Test clause	Property
5.1	Card warpage
5.3	Peel Strength
5.5	Card Dimensional stability with respect to temperature
5.6	Adhesion and blocking
5.7	Bending stiffness
5.8	Dynamic bending stress
5.15	Resistance to heat
5.16	Surface distortions & raised areas

C. Printing

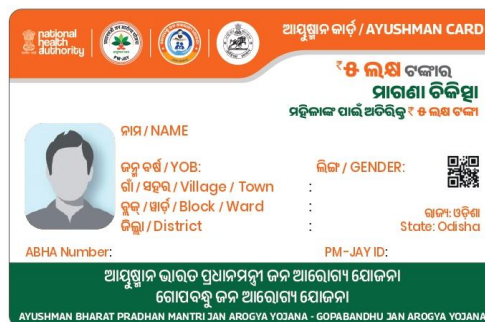
- i. Static information and personalized printing should be done using appropriate good quality printing technology.

D. Data to be printed on the Cards

- i. SHAS, Odisha shall provide the artwork to be used for static information printing.
- ii. The bidder is responsible to adhere to the specifications of the artwork.
- iii. Personalization information details to be printed on the card :

Front Side: Variable Data (this may change from time to time which shall be conveyed to the agency)

- a) Name
- b) Photograph
- c) Year of Birth
- d) Village/ Ward
- e) Block/Town
- f) District
- g) Gender
- h) State
- i) PM-JAY ID
- j) ABHA ID



*Any other information as desired and designed by SHAS

Back Side: Static data or Static artwork

ସ୍ବାସ୍ଥ୍ୟ ପାଇଁ ବରଦାନ, ଆୟୁଷ୍ମାନ

1. ଏହି ଆୟୁଷ୍ମାନ କାର୍ଡ ଦ୍ୱାରା ଆପଣ ଆୟୁଷ୍ମାନ ଭାରତ ପ୍ରଧାନମନ୍ତ୍ରୀ ଜନ ଆରୋଗ୍ୟ ଯୋଜନା - ଗୋପବନ୍ଧୁ ଜନ ଆରୋଗ୍ୟ ଯୋଜନା ଅଧୀନରେ ଯେକୌଣସି ଚିକିତ୍ସାକର୍ମରେ ପରିଚାଳିତ ହେଉଥିବା ସବୁ ସହଯୋଗୀ ପାଇଁ ବାର୍ଷିକ ₹5 ଲକ୍ଷ ବ୍ୟୟ ଏବଂ ମହିଳାଙ୍କ ପାଇଁ ଅତିରିକ୍ତ ₹5 ଲକ୍ଷ ବ୍ୟୟର ଚିକିତ୍ସା ସହଯୋଗୀ ପାଇଁ ପାରିବେ।

This Ayushman card will help you in availing benefits of free hospitalization cover of Rs. 5 Lakhs for all family members & additional Rs. 5 Lakhs for women members of family per annum at any empanelled hospital across India under Ayushman Bharat PM-JAY & GJAY.

2. ଆପଣଙ୍କ ଆୟୁଷ୍ମାନ କାର୍ଡର ପ୍ରଧାନମନ୍ତ୍ରୀ ଜନ ଆରୋଗ୍ୟ ଯୋଜନା - ଗୋପବନ୍ଧୁ ଜନ ଆରୋଗ୍ୟ ଯୋଜନା ଅଧୀନରେ ଯେକୌଣସି ଚିକିତ୍ସାକର୍ମରେ ଯେକୌଣସି ପ୍ରକାରର ଯେକୌଣସି ଚିକିତ୍ସାକର୍ମ ପ୍ରତିବନ୍ଧିତ ନୁହେଁ।

You are not required to pay/deposit any money at the AB PM-JAY empanelled hospital across India under Ayushman Bharat PM-JAY & GJAY.

3. କୌଣସି ପ୍ରକାରର ସହାୟତା, ଅଭିଯୋଗ କିମ୍ବା ଆପଣଙ୍କ ନିକଟସ୍ଥ ଆୟୁଷ୍ମାନ ଭାରତ ପ୍ରଧାନମନ୍ତ୍ରୀ ଜନ ଆରୋଗ୍ୟ ଯୋଜନା - ଗୋପବନ୍ଧୁ ଜନ ଆରୋଗ୍ୟ ଯୋଜନା ଚିକିତ୍ସାକର୍ମରେ ଅତିରିକ୍ତ ସହାୟତା ପାଇଁ ଯେକୌଣସି ଆମକୁ ସମ୍ପର୍କ କରନ୍ତୁ।

For any help, to report a grievance or to know more about AB PM-JAY empanelled hospitals near you, please reach out to us.

Please download the App/ଆପ୍ ଡାଉନଲୋଡ୍ କରନ୍ତୁ

ଗ୍ରହଣ କରନ୍ତୁ / Please Contact 14555/ 104 or log on to/ଲଗ୍ ଅନ୍ ଓଲଗ୍ନ ହୁଅନ୍ତୁ <https://pmjay.gov.in>

SECTION - 4

4. TERMS & CONDITIONS

4.1 Period of Engagement/Duration of Contract

- (a) The agency selected for the purpose shall enter in to a contract with the tender inviting Authority with the agreed terms and conditions.
- (b) The agency will be engaged initially for a **period of 1 year**, which may further be extended, subject to satisfactory performance and mutual agreement.

4.2 Modality of Implementation

The selected agency shall be responsible for printing of the ABPMJAY-GJAY Cards and delivery of the same at the CDM&PHO office at each district. The list of beneficiary list after screening shall be provided on a lot basis and the selected agency after printing of the cards shall have to deliver the cards of that lot within the stipulated timeline. This process will be repeated during the tenure of the contract. This is a rate contract tender and the rate finalized with the selected agency shall be valid for the contract period and the extension thereof as mentioned at Clause 4.1(b)

4.3 Earnest Money Deposit (EMD) and Security Deposit

- (a) The bidder along with the proposal shall deposit Earnest Money Deposit (EMD) amounting to **Rs.12,61,000/- (Rupees Twelve Lakhs Sixty One Thousand)** in the form of Banker's cheques/ Demand Draft / BG in favour of Chief Executive Officer, State Health Assurance Society, Odisha payable at Bhubaneswar. As per Finance Department, Govt. of Odisha office memorandum no. 21926 dtd. 12.8.2015, **Local micro & small enterprises (having manufacturing / printing facility of PVC smart Cards / PVC Non-smart cards) registered in Odisha** with the respective DIC, Khadi, Village, Cotton & Handicraft Industries, OSIC and NSIC while participating in tenders of Government Departments & Agencies under its control shall be exempted from payment of earnest money. The photocopy of *the MSE registration certificate shall have to be furnished*.
- (b) In the absence of the EMD (unless exempted as cited above), technical proposal of the bidder shall be rejected.
- (c) The EMD shall be kept valid through the proposal validity period and would be extended if so required by the tender inviting authority.
- (d) The EMD shall be returned to unsuccessful bidders within a period of eight (8) weeks from the date of announcement of the successful bidder.
- (e) The EMD shall be forfeited if the bidder withdraws its proposal during the interval between the proposal due date and expiration of the proposal validity period.

4.4 Performance Security

The Performance security equivalent to 5% (five percent) of the total work order value shall be furnished from a Nationalized/ Scheduled Bank, before execution of the Contract, in form of a Demand Draft / Bank Guarantee in the form specified in this RFP. In case of any extension of contract period, the Selected Agency shall supply the same as per extended Contract Period. The successful bidder in case of Local MSE will have to deposit 25% of the stipulated Performance Security (i.e. 25% of 10% of the work order value) by way of demand draft drawn on any Nationalized / Scheduled Bank payable at Bhubaneswar in favour of Chief Executive, SHAS, Odisha / Bank Guarantee from any Nationalized / Scheduled Bank at Bhubaneswar.

In case of BG, the BG shall have to be valid for a period of 60 days beyond the contract period. No interest shall be payable on the Performance Security.

The Tender Inviting Authority can forfeit the performance security in the following circumstances:

- (i) When any terms or conditions of the agreement are infringed.
- (ii) When the service provider fails in providing the services satisfactorily. Notice will be given to the bidder/service provider with reasonable time before the earnest money / performance security deposit is forfeited.

4.5 Timeline for Commencement of Work & Delivery of Cards

Sl.	Description	Maximum Time
1	Commencement of Work from the date of issue of Contract / work order.	1 st day from issue of work order
2	Submission of Sample ABPMJAY-GJAY card as per Specification, logo & other information to be printed on the card.	Within 3 days from issue of work order
3	Collection of Beneficiary data for printing of cards.	Within 3 days from issue of work order.
4	Delivery of Cards (with village / block wise packaging) at the <u>assigned District Headquarter</u> .	The total work order quantity of the assigned districts shall have to be delivered with <u>village / block wise packaging</u> within <u>45 days</u> from signing of contract. However the agency shall start delivering the cards in a phased manner from <u>7th day onwards</u> on a weekly basis (at least 15-20% of the ordered quantity every week) so that the entire consignment shall be completed in 45 days.

Note: The timeline for delivery of cards is **extremely important** as the printed cards are to be distributed to the beneficiaries within the stipulated time period as per mandate of the Government. Hence the timeline has to be strictly adhered to failing which penalty shall be imposed as stipulated in **Clause 4.7**

4.6 Payment

- (a) The payment shall be made in Indian Rupees
- (b) The payment shall be made **centrally by the SHAS, Odisha** after receipt of invoices for printing of cards of the assigned districts alongwith receipt of post-delivery and verification report from the district CDM&PHO office.
- (c) No advance payment shall be made at the time of signing of Contract with Selected Agency.
- (d) Rates / Card (exclusive of GST) to be charged by the Selected Agency for provision of services in terms of the Contract shall not vary from the rates agreed upon in the Financial Proposal/ Contract.
- (e) The payment to the Selected Agency for the ABPMJAY-GJAY Card would only be disbursed based on the post-delivery and verification report of the supply of the Cards in the CDM&PHO office of the assigned district headquarter
- (f) No separate payments shall be made for any consumables, printing related expenses, transportation & supply costs, manpower deployed for the preparation of the ABPMJAY-GJAY Cards to the Selected Agency. The cost for the same shall be borne by the Selected Agency and has to be accounted for in the Rate per Card (exclusive of GST).
- (e) The Selected Agency shall not be paid any extra charges (or any out-of-pocket expense) against such items which are required for providing proper and efficient working of the Project during Contract Period.
- (f) The payment will be subject to deduction of taxes at source (TDS) as per Income Tax Rules/ GST [(“Goods and Service Tax”) if applicable] and other statutory deductions as per Applicable Laws.
- (h) GST (as applicable) shall be paid on prevailing rates. All other taxes, duties, license fee and levies shall be included in the Proposal price.
- (i) All the remittances due to the Selected Agency for all payments relating to monthly invoices shall become due in favour of the Selected Agency shall be remitted to the bank account of the Selected Agency as per the details provided at the time of signing of the Contract.
- (j) Payments shall be subject to deductions of any amount for which the Selected Agency is liable as per the penalty clauses set out in the RFP/ Contract.

(K) The process of monthly invoice submission and verification shall be as follows:

- (i) The Selected Agency shall submit a consolidated invoice based on the number of the Cards delivered at the assigned **districts**.
- (ii) The Selected Agency shall submit the invoices along with delivery reports (as per format at Annexure I) signed by designated nodal Officer as required, to State SHAS office for further processing of payment.
- (iii) At state level, after receiving all the required documents, the designated officer at State SHAS office shall verify the invoices and supporting received from the district level and payment shall be released post verification to the Selected Agency.

4.7 Late Delivery Penalty Clauses

S.N.	Penalty Parameter	Penalty
1	Delay in completion of work as per stipulated timeline given in Work Order / Contract issued by SHAS	If the entire consignment as per work order shall not be delivered within the stipulated time frame mentioned in clause 4.5, then penalty shall be applicable as mentioed below:
	Delay of 2-7 days	1% of Work Order value (excluding GST)
	Delay of 8-15 days	2% of Work Order value (excluding GST)
	Delay of 16-23 days	3% of Work Order value (excluding GST)
	Delay of 24-30 days	5% of Work Order value (excluding GST)
2	Delay Beyond 30 days	If Service Provider delays the work beyond 30 days, the contract may be terminated including forfeiture of performance security and liable for blacklisting by the tender inviting authority.

Other Penalty: Incomplete or defective Card(s) (e.g., illegible printing, missing text etc.)

Sl.	Key performance Indicators	Compliance Rates	Source of data / Method of verification	Penalty
	ABPMJAY-GJ Card shall be printed as per specification mentioned at Clause 3.4.	100%	Verification Report signed by designated officer (s) at CM&PHO's Office and the random inspection report generated at the State level	The Agency shall not be paid for all defective cards delivered. Further, the Agency shall replace all defective cards at its own cost within 07 (seven) days from the date of intimation by the tender inviting authority.

4.8 Monitoring and Evaluation

The district nodal authority will oversee the activity of their district and the state nodal authority shall review the activity on a monthly basis & the performance of the agency shall be evaluated.

4.9 Termination / Suspension of Agreement

- (a) The Tender Inviting Authority may, by a notice in writing suspend the agreement if the selected agency fails to perform any of his obligations including carrying out the services, provided that such notice of suspension
 - (i) Shall specify the nature of failure, and
 - (ii) Shall request remedy of such failure within a period not exceeding 15 days after the receipt of such notice.
- (b) The Tender Inviting Authority after giving 30 days clear notice in writing expressing the intension of termination by stating the ground/grounds on the happening of any of the events (a) to (b), may terminate the agreement after giving reasonable opportunity of being heard to the service provider.
 - (i) If the selected agency do not remedy a failure in the performance of his obligations within 15 days of receipt of notice or within such further period as the tender inviting authority have subsequently approve in writing.
 - (ii) If the service provider becomes insolvent or bankrupt.
 - (iii) If, as a result of force majeure, service provider is unable to perform a material portion of the services for a period of not less than 30 days: or

- (iv) If, in the judgment of the Tender Inviting Authority, the selected agency is engaged in corrupt or fraudulent practices in competing for or in implementation of the project.

4.10 Modifications

Modifications in terms of reference including scope of the services can only be made by written consent of both parties. However, basic conditions of the agreement shall not be modified.

4.11 Saving Clauses

In the absence of any specific provision in the agreement on any issue, the guidelines issued/to be issued by the Tender Inviting Authority shall be applicable.

4.12 Force Majeure

- a) Neither party will be liable in respect of failure to fulfill its obligations, if the said failure is entirely due to acts of God, Governmental restrictions or instructions, natural calamities or catastrophe, epidemics or disturbances in the country.
- b) Force Majeure shall not include,
- i) any event which is caused by the negligence or intentional action of a party or by or of such party's agents or employees; nor, State Health Assurance Society, Government of Odisha
 - ii) any event which a diligent party could reasonably have been expected both to take into account at the time of being assigned the work and avoid or overcome with utmost persistent effort in the carrying out of its obligations hereunder.
- c) A party affected by an event of Force Majeure shall immediately notify the other party within 07 (seven) working days of such event, providing sufficient and satisfactory evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.
- d) The failure of a party to fulfill any of its obligations under the Contract shall not be considered to be a breach of, or default under the Contract insofar as such inability arises from an event of Force Majeure, provided that the party affected by such an event,
- i) has taken all precautions, due care, and reasonable alternative measures in order to carry out the terms and conditions of the Contract; and

- ii) has informed the other party within 07 (seven) working days from the occurrence of such an event, including the dates of commencement and estimated cessation of such event of Force Majeure; and,
- iii) the manner in which Force Majeure event(s) affects Party's obligation(s) under the Work Order/ Contract.

4.13 Settlement of Dispute

If dispute or difference of any kind shall arise between the Tender Inviting Authority/User Institution and the successful bidder in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations.

If the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, then such dispute or difference shall be referred to the sole arbitration of **Secretary to Health, Govt. of Odisha** whose decision shall be final.

4.14 Right to Accept and Reject any Proposal

The Tender Inviting Authority reserves the right to accept or reject any proposal at any time without any liability or any obligation for such rejection or annulment and without assigning any reason.

4.15 Award of Contract and Agreement

On evaluation of technical and financial parts of RFP and decision thereon, the selected bidder shall have to execute an agreement with the Tender Inviting Authority **within 3 days** from the date of acceptance of their bid is communicated to him. This Request for Proposal along with documents and information provided by the bidder shall be deemed to be integral part of the agreement.

4.16 Commencement of Service

The Operator shall commence the service immediately from the date of signing of the Agreement. If the firm fails to commence the service as specified herein, the tender inviting authority may, unless it consents to the extension of time thereof, forfeit the Performance Security.

4.17 Jurisdiction of Court

Legal proceedings if any shall be subject to the concerned jurisdiction of Bhubaneswar courts or High Court of Odisha.

SECTION 5

EVALUATION CRITERIA

5.1 Evaluation of Technical Proposals

In the first stage, the Technical Proposal will be evaluated on the basis of bidder's fulfillment of eligibility criteria, experience, financial capability & technical specification. Only those bidders who qualify in the 1st stage technical evaluation shall be eligible for financial proposal opening.

5.2 Financial Proposal Opening

This is a **fixed cost contract**. The rate / card for printing & supply is fixed at **Rs. 4.19 (exclusive of GST)/ Card**. The financial proposal of only those bidders whose technical bids are qualified based on eligibility criteria shall be opened to just assess their acceptance to print & supply the card as per the tender terms & conditions at the fixed price of Rs.4.19 (exclusive of GST)/card. Bidders quote below & above the fixed price of Rs.4.19 **(exclusive of GST)/Card** shall not be considered for further assesment, i.e. ranking of bidders.

5.3 Ranking of Bidders

The bidders who gets qualified in their technical evaluation based on eligibility criteria and the acceptance in their price bid to print & supply the card as per the tender terms & conditions at the fixed price of **Rs.4.19 (exclusive of GST)** / card shall be eligible for further assessment of their bid, i.e. Ranking of the bidders. The technical ranking shall be based on the following criteria:

Sl. No.	Evaluation of Parameters	Total Marks	Criteria for award of Mark
1	Printing capacity of PVC Cards / Day (Valid Industrial Certificate, Factory License or Self-Certificate for Installed capacity of production & Printing Capacity / Day (Certified by a Chartered Accountant) shall have to be furnished in the technical bid)	25	<ul style="list-style-type: none"> • >1 Lakh card / Day ≤ 1.5 Lakhs Card / Day : 10 marks • >1.5 Lakh cards / Day ≤ 2 Lakhs Card / Day : 15 marks • >2 Lakh cards / Day ≤ 2.5 Lakhs Card / Day : 20 marks • > 2.5 Lakhs / Day : 25 Marks
2	No. of similar Printing & Supply of PVC smart Cards / PVC Non-smart Cards contracts executed in last three F.Y.2021-22, 2022-23 & 2023-24 for any Central or State Govt., Central / State PSU, State Health Societies in India	50	

2 A	Single contract of ≥ 5 & ≤ 7 Lakhs PVC smart Cards / PVC Non-smart Cards for any Central or State Govt., Central / State PSU, State Health Societies in India related to printing of PVC smart Cards / PVC Non-smart Cards in any of the last 03 (three) Financial Years.	10	For each Contract : 2 Marks upto maximum 10 Marks (5 Contracts)
2B	Single contract of ≥ 7 & ≤ 10 Lakhs PVC smart Cards / PVC Non-smart Cards for any Central or a State Govt., PSU, State Health Societies in India related to printing of PVC smart Cards / PVC Non-smart Cards in any of the last 03 (three) Financial Years.	15	For each Contract : 3 Marks upto maximum 15 Marks (5 Contracts)
2C	Single contract of > 10 Lakhs PVC smart Cards / PVC Non-smart Cards for any Central or a State Govt., PSU, State Health Societies in India related to printing of PVC smart Cards / PVC Non-smart Cards in any of the last 03 (three) Financial Years.	25	For each Contract : 5 Marks upto maximum 25 Marks (5 Contracts)
3	Total Average Annual turnover (In the financial years 2021-22, 2022-23 & 2023-24)	25	<ul style="list-style-type: none"> • $> 10 \leq 15$ crores : 10 Marks • $> 15 \leq 20$ crores : 15 Marks • $> 20 \leq 30$ crores : 20 Marks • > 30 crores : 25 Marks
Total Marks		100	

5.4 Ranking of the bidders (H1, H2, H3...) shall be made on the **marks awarded** based on the assessment of their bids. Due to high volume of printing items within stipulated time, the authority reserves the right to **split the work order quantity** among **H1 bidder and other ranked bidders (H2/H3...in that order)** maximum upto three bidders.

SECTION 6

SCHEDULE OF REQUIREMENT

Approx. 1.27 Crores cards are required to be printed and delivered at the districts. **District wise target for printing of ABPMJAY-GJAY Cards shall be provided to the successful agencies at the time of issue of Contract / work order.**

The agency shall pack the **Cards (Village / Block wise) in bundle of 50 Cards** with appropriate and adequate protective wrapping, according to the numbers of Cards required for each district separately prior to dispatch to the **CDM & PHO's office at the district headquarter of the respective districts**. The cards of the districts are to be **delivered at the respective district headquarter only**. **The delivery has to be made in phases as mentioned in clause 4.5.**

SECTION- 7

RFP FORMATS

Selection of an Agency for Printing & Supply of ABPMJAY-GJAY Card

TECHNICAL PROPOSAL

FORMAT – T1*(to be furnished in the technical proposal envelope)***Check List (Technical Proposal)**

Please check whether following have been enclosed in the respective cover, namely, Technical Proposal: *(please arrange the documents serially in the following order)*

Sl. No	Item	Whether included Yes / No	Page No.
1	Format – T1 (Check List)		
2	Bid Document Cost as DD of Rs.2,500/-		
3	Earnest Money Deposit(s) of Rs.12,61,000/- as Demand Draft / BG		
4	Format - T2 (Technical Proposal Submission Form)		
5	Format – T3 (Details of Bidder)		
6	Format – T4 (Annual Turnover Statement by Chartered Accountant)		
7	Copies of the annual audited P/L Statement for 2021-22, 2022-23 & 2023-24 (Provisional statement of account shall not be considered)		
8	Copy of Valid Industrial Certificate, Factory License or Self-Certificate regarding the Printing Capacity of PVC Cards / Day (Certified by a Chartered Accountant with Membership No. & UDIN)		
9	Format – T5 (Performance Statement during the last three Years)		
10	Copies of work order / contract in support of the information furnished in Format T-5		
11	Format – T6 (Statement of deviation – Technical Specification)		
12	Format – T7 (Para-wise compliance to Technical Specification)		
13	Copies of Leaflets / Catalogue relating to process of printing mechanism of the ABPMJAY-GJAY card.		
14	Photocopy of the ISO 9001:2015 Quality Certificate		
15	Photocopy of the ISO 27001:2013 Quality Certificate		
16	Format – T8 (Format of Power of Attorney)		
17	Format – T9 (Format of Affidavit regarding the firm is not blacklisted)		
18	Copy of the Registration certificate of the Firm (Certificate of Incorporation)		
19	Copy of the GST registration certificate		
20	Copy of PAN (Income Tax)		

FORMAT – T2*(to be furnished in the technical proposal envelope)***TECHNICAL TENDER SUBMISSION FORM***(On the letterhead of the firm)*

To

Chief Executive Officer,
State Assurance Society, Odisha
2nd Floor, A1 Block, SHAS State HQ,
Toshali Bhawan, Satya Nagar,
Bhubaneswar

Re. : RFP Reference no. _____ dated _____

Dear Sir,

We, the undersigned, offer to provide the services for the work: **Selection of an Agency for Printing & Supply of ABPMJAY-GJAY Card.**

We are hereby submitting our Proposal, which includes this Technical Proposal and a Commercial Proposal sealed under a separate envelope.

We hereby declare our Confirmation of acceptance of the Conditions of Contract mentioned in the RFP document under reference cited above.

We hereby declare that all the information and statements made in this Proposal are true and accept that any of our misrepresentations contained in it may lead to our disqualification.

We undertake that our Proposal shall remain valid for 180 days after the date of bid opening for the purpose of bid evaluation / finalization of contract. As this contract will be initially for a period of **1 year**, if selected our quoted rates, the approved **rates / card** shall be valid for a period of 1 year from the date of approval of the contract.

I hereby declare that my company has not been debarred / black listed by any Government/ Semi Government organizations. I further certify that I am the competent authority in my company authorized to make this declaration.

We understand you are not bound to accept any Proposal you receive.

Yours sincerely,

Authorized Signatory [*In full and initials*]: _____

Name and Title of Signatory: _____

Name of Firm: _____

Address: _____

(Company Seal)

Format -T3*(To be furnished in the Technical Bid envelope)*

(On the letterhead of the Organization)

DETAILS OF THE BIDDER

GENERAL INFORMATION ABOUT THE BIDDER						
1	Name of the Bidder					
	Registered address of the firm					
	State		District			
	Telephone No.		Fax			
	Email		Website			
Contact Person Details						
2	Name		Designation			
	Telephone No.		Mobile No.			
Communication Address						
3	Address					
	State		District			
	Telephone No.		Fax			
	Email		Website			
Type of the Firm (Please <input type="checkbox"/> relevant box)						
4	Private Ltd.		Public Ltd.		Proprietorship	
	Partnership		Society		Others, specify	
	Registration No. & Date of Registration.					
Nature of Business (Please <input type="checkbox"/> relevant box)						
5	Manufacturer					
Key personnel Details (Chairman, CEO, Directors, Managing Partners etc.)						
6	in case of Directors, DIN Nos. are required					
	Name		Designation			
	Name		Designation			
7	Whether any criminal case was registered against the company or any of its promoters in the past?				Yes / No	

8	<u><i>GST Registration</i></u>				
	<i>Furnish the copy of the GST registration certificate</i>				
9	<i>PAN :</i>				
	<i>Furnish the copy of the PAN</i>				
10	<i>Registration certificate / Certificate of Incorporation of the firm (furnish the copy)</i>				
11	<i>Bank Details of the Bidder: The bidders have to furnish the Bank Details as mentioned below for return of EMD /Payment for supply if any (if selected)</i>				
	a. Name of the Bank :				
	b. Name of the Account & Full address of the : Branch concerned				
	c. Account no. of the : bidder				
	d. IFS Code of the : Bank				
<i>Date:</i>		<i>Office Seal</i>		<i>Signature of the bidder / Authorized signatory</i>	

FORM T4*(to be furnished in the technical proposal envelope)***ANNUAL TURN OVER STATEMENT***(To be furnished in the **letter head** of the Chartered Accountant)*

The Annual Turnover of M/s_____ for the last 3 financial years are given below and certified that the statement is true and correct.

Sl.	Financial Year	Turnover in (Rs.)
1	2021-22	
2	2022-23	
3	2023-24	

Signature of Chartered Accountant with Seal

Membership No.:

UDIN:

Note:

- To be issued in the **letter head** of the Auditor/Chartered Accountant mentioning the **Membership no. & UDIN***
- This turnover statement should also be supported by **copies of audited annual statement** of the last three years and the turnover figure should be **highlighted** there.

FORM T5*(to be furnished in the technical proposal envelope)***Past Performance in Printing & supply of PVC Smart Card / PVC Non-Smart Cards for Central or State Govt.,
Central / State PSU, State Health Societies in India in last three F.Ys****(Attach separate sheets if the space provided is not sufficient)**

Name/address of the Organization *	Description of Work assigned	Financial Year	Date of award of Assignment	Date of Completion of assignment	**Quantity (Nos.)	Value of the Assignment	Role of your firm

* Note: Please furnish the **Work order / Contract copies** of the works executed, **serially** in support of the information mentioned above.** Please furnish the copies of **Work order / Contracts** related to **single work order / Contract** executed for **5 Lakhs / 7 Lakhs / 10 Lakhs PVC Cards Printing & Supply etc.**Authorized Signatory/Signature [*In full and initials*]: _____

Name and Title of Signatory: _____ (Company Seal)

Format – T6(To be submitted in *Technical Proposal envelope*)**STATEMENT OF DEVIATION – TECHNICAL SPECIFICATION**

Following are the Technical deviations and variations from the Technical Specifications.

Name of the Item: _____

Sl. No.	Clause of Technical Specification	Statement of Deviations / Variations if any
1		
2		
..		
..		
..		

(attach separate sheets if the space provided is not sufficient)

Note : In case there is no deviation from technical specification, Pl. Mention **No Deviation**.

Signature of the Bidder

Name :

Date :

Place

Seal

Format – T7(To be submitted in *Technical Proposal envelope*)**PARAWISE COMPLIANCE TO TECHNICAL SPECIFICATION**

[Furnish **parawise compliance** in a tabular form (as per the format mentioned below), where the technical specification (parawise) as per bid should be mentioned in the left column & bidder's compliance at the right with mention of page no. of the product catalogue / product data sheet].

Name of the Item: _____

Make / Brand (of the Card) : _____

Bid Specification (Para wise)	*Bidder's Compliance – Para wise

(add *separate sheets* depending upon the space requirement)

- * **Leaflets / Technical Brochures / Product Data Sheets** of the Printing Mechanism, Details of the printing machinaries etc.

Signature of the Bidder

Name :

Date :

Place :

Seal

FORMAT T8*(to be furnished in the technical proposal envelope)***Format for Power of Attorney for Signing of Proposal***(On a Stamp Paper of relevant value)***Power of Attorney**

Know all persons by these presents, We.....(name and address of the registered office) do hereby constitute, appoint and authorize Mr / Ms.....(name and residential address) who is presently employed with us and holding the position ofas our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for **Selection of an Agency for Printing & Supply of ABJAY-GBJAY Card**, including signing and submission of all documents and providing information / responses to the bid, representing us in all matters before Tender Inviting authority and generally dealing with Tender Inviting authority in all matters in connection with our bid for the said Project. We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this the _____ day of _____ 2025

For _____

(Name, Designation and Address)

Accepted

_____(Signature)
(Name, Title and Address of the Attorney)

Date : _____

Note:

- i. To be executed by the Chief of the Firm.
- ii. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- iii. In case an authorized Director of the firm signs the proposal, a certified copy of the appropriate resolution/ document conveying such authority may be enclosed in lieu of the Power of Attorney.

FORMAT T9*(to be furnished in the technical proposal envelope)***Format for Affidavit certifying that the firm is not blacklisted
(On a Stamp Paper of relevant value)****Affidavit**

I, M/s. (the name of the firm with address of the registered office) hereby certify and confirm that we are not debarred by Department of Health & FW, Govt. of Odisha / or any other entity of GoO or blacklisted by any state Government or Central Government / Department / Organization in India from participating in Tenders / Projects.

We further confirm that we are aware that, our proposal for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the agreement period.

Dated thisDay of, 2025

Authorized Signatory/Signature [*In full and initials*]: _____

Name and Title of Signatory: _____

(Company Seal)

FORMATS

Selection of an Agency for Printing & Supply of ABPMJAY-GJAY Card

FINANCIAL PROPOSAL

Check List (Financial Proposal)

Please check whether the following Forms have been enclosed in the respective cover, namely
Cover **B: Financial Proposal**

(please arrange the documents serially in the following order)

- | | | | |
|----|-----------|--------|----------------------|
| 1. | Format F1 | Yes/No | <input type="text"/> |
| 2. | Format F2 | Yes/No | <input type="text"/> |

FORMAT F-1

(To be submitted with Financial Proposal envelop)

ACKNOWLEDGEMENT OF FINANCIAL PROPOSAL

To

Chief Executive Officer,
State Assurance Society, Odisha
2nd Floor, A1 Block, SHAS State HQ,
Toshali Bhawan, Satya Nagar,
Bhubaneswar

Re. : RFP Reference no. _____ dated _____

Sub: **Request for Proposal for "Selection of an Agency for Printing & Supply of ABPMJAY-GJAY Card"**

Sir,

1. Having carefully examined all the parts of the RFP documents and having obtained all the requisite information affecting this proposal and being aware of all conditions and difficulties likely to affect the execution of the agreement, I/We hereby propose to implement the project as described in the RFP document in conformity with the conditions of agreement, technical aspects and the sums indicated in this financial proposal.
2. I/We declare that we have read and understood and that we accept all clauses, conditions, and descriptions of the RFP document without any change, reservations and conditions.
3. We undertake that our Proposal shall remain valid for 180 days after the date of bid opening for the purpose of bid evaluation / finalization of contract. As this contract on a will be for a period of **1 year**, if selected our **quoted rates / card** shall be valid for a period of one year from the date of approval of the contract.
4. Unless and until the formal agreement is signed, this offer together with your written acceptance thereof shall constitute a binding contract between me/us and the Tender Inviting Authority.
5. We submit the Schedule of Rate as appended herewith.

Encl: Schedule of Rate

Yours sincerely,

Authorized Signatory [*In full and initials*]: _____

Name and Title of Signatory: _____

Name of Firm: _____

(Company Seal)

FORMAT F-2

(To be submitted with Financial Proposal envelop)

FINANCIAL PROPOSAL

Sl.	Particulars	*Rate (Rs.) for One ABPMJAY-GJAY Card
1	Cost of Printing & Delivery of One ABPMJAY-GJAY Card which must take into account all costs pertaining to supply of ABPMJAY-GJAY Card as per technical specification, printing of cards as per technical specification, Village / Blockwise Packaging of Cards and delivery of cards at the District Headquarter of the assigned districts, cost of all consumables, equipment charges, transportation cost, Software Cost, Charges of Manpower required for execution of the contract and any other charges as applicable excluding GST.	(in figure and word excluding of GST)
2	GST (if any) Applicable GST will be paid extra on and above the price mentioned in Sl. No.1	(in % and figure)

*Note. : This is a **fixed price contract**. The rate of printing & supply of card (exclusive of GST) is **fixed** at **Rs. 4.19 (Four Rupees & Nineteen Paisa)**. Therefore, the bidders are requested put the Price of **Rs.4.19** in Sl. No. 1, just as a token of their **acceptance to this fixed rate contract**.

Any quote **more or less than the fixed price of Rs. 4.19 (exclusive of GST)** shall not be accepted.

Authorized Signatory [*In full and initials*]: _____

Name and Title of Signatory: _____

(Company Seal)

SECTION- 8

ANNEXURES

Selection of an Agency for Printing & Supply of ABPMJAY-GJAY Card

ANNEXURE- I**FORMAT FOR DELIVERY & QUALITY VERIFICATION OF ABPMJAY-GJAY CARDS**

Name of District: _____

Quantity of Cards to be delivered (as per data of beneficiaries)	
Quantity of Cards delivered:	
Date of Delivery:	
Mode of Delivery	

Quality Check: Number of Cards checked and verified:

Sl. No.	Particulars	Satisfactory Quality (Yes/ No)	Replacement required (Yes/ No)	Remarks
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Signature with stamp

Name :

Designation

Signature with stamp

(Designated Nodal Officer)

Name :

Designation

Annexure-II**BANK GUARANTEE FORM FOR EMD**

[The Bank shall fill in this Bank Guarantee Form in accordance with the instructions indicated.]

To

**Chief Executive Officer,
State Health Assurance Society, Odisha
2nd Floor, A1 Block, SHAS State HQ, Toshali Bhawan, Satya Nagar, Unit-9, Bhubaneswar-751007**

Whereas (insert the name of the bidder) (hereinafter called the "Bidder") has submitted its proposal dated (insert date) for Printing & Supply of **ABPMJAY-GJAY Cards** issued by State Health Assurance Society - Odisha (hereinafter called "Authority").

Know all persons by these presents that we (insert name of the bank) of (insert address of the bank) (Hereinafter called the "Bank") having our registered office at (insert regd. office address of bank) are bound unto <insert the name and address of the procuring authority> (hereinafter called the "Authority") in the sum of (insert guarantee amount) for which payment will and truly to be made to the said Authority, the Bank binds itself, its successors and assigns by these presents.

Sealed with the Common Seal of the said Bank this ____ day of _____ 20 ____.

The conditions of this obligation are:

If the Bidder withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this Bid.

If the Bidder having been notified of the acceptance of his Bid by the Authority during the period of its validity:

Fails or refuses to furnish the performance security for the due performance of the contract. or

Fails or refuses to accept/execute the contract. or

If it comes to notice that the information/documents furnished in its tender is incorrect, false, misleading or forged

We undertake to pay the Authority the above amount upon receipt of its first written demand, without the Authority having to substantiate its demand, provided that in its demand the Authority will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition(s).

This guarantee will remain in force up to _____ [(till the date), **6 months from the date of bid submission date**] and any demand in respect thereof should reach the Bank not later than the above date.

Our..... branch at..... (Name & Address of thebranch) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our branch a written claim or demand and received by us at ourbranch on or before Dt.....otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

Signature of the Authorised Officer of the Bank

Name and Designation of the Officer

Seal, Name & Address of the Bank and the Branch

Annexure-III

Bank Guarantee Format for Performance Security

[The Bank shall fill in this Bank Guarantee Form in accordance with the instructions indicated.]

To

**Chief Executive Officer,
State Assurance Society, Odisha
2nd Floor, A1 Block, SHAS State HQ, Toshali Bhawan, Satya Nagar, Unit-9, Bhubaneswar-751007**

WHEREAS..... (name and address of the Supplier) (here in after called "the Supplier") has undertaken, in pursuance of contract no.....dated..... for provision of.....(description of work) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled / commercial bank recognised by you for the sum specified therein as security for compliance with its obligation in accordance with the contract.

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the service provider to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be Performed there under or of any of the contract documents which may be made between you and the service provider shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until theday of20..... (2 months after the period of contractual obligation)

We theBranch..... undertakes not to revoke the guarantee during its currency expect with the previous consent of the State Health Assurance Society, Odisha in writing.

WeBranch..... further agree that a mere demand by State Health Assurance Society, Odisha is sufficient for us in..... Branch at Bhubaneswar to pay the amount covered by the Bank Guarantee without reference to the said Agency and protest by said Agency cannot be a valid ground for us in..... Branch to decline payment to State Health Assurance Society, Odisha.

.....
(Signature of the authorized officer of the Bank)

.....
Name and designation of the officer

Seal, Name & Address of the Banks and address of the Branch