



State Health Assurance Society
Health & Family Welfare Department, Govt. of Odisha
Bhubaneswar- 751007, District- Khordha, Odisha
Phone No:- (0674)2570500
Email ID:- hr.recruitmentshas@gmail.com

Adv. No.: 04/2024

WALK-IN-INTERVIEW

Date:07.12.2024

Walk-in-Interview shall be conducted as scheduled below for the post of Fraud Redressal Officer under **State Health Assurance Society, Odisha** on contractual basis with monthly consolidated remuneration as noted and subject to renewal as per Society terms and conditions. Lower age limit for the post is 21 years as on 01.01.2024

Sl. No	Name of the Post	No. of Vacancy	Maximum Age as on 01.01.2024	Consolidated Remuneration	Eligibility Criteria	Date of Registration & Walk-in-Interview
01	Fraud Redressal Officer	01	Up to 45 years	Rs. 1,50,000/-	<ul style="list-style-type: none"> Medical Graduate / Any Graduate with 05 years of experience. At least 2-3 years of work experience in health claims processing /audit. Knowledge of Medical Protocols, Clinical Pathways and Standard Treatment Guidelines. Good communication skills with analytical, investigative and forensic capabilities. Preference will be given to Medical Graduate. 	20.12.2024

Venue: - State Health Assurance Society, A1 Block, 2nd Floor, Toshali Bhawan, Satya Nagar, Unit-9, Bhubaneswar- 751007, District- Khordha, Odisha.

General Information and Instructions:

- The above post is purely temporary and co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the post.
- Candidates fulfilling the eligibility criteria may appear for registration in between 10.30 A.M. to 12 Noon and consequently for Interview if eligible, on the date as mentioned against the post. No registration will be allowed in any case after scheduled date & time of registration. After short listing basing on the required eligibility criteria, the candidates will be required to stay back for Interview. If the number of candidates registered and shortlisted is high, then the interview will be continued for other date/s, which will be notified to the candidates on the date of registration.
- Candidates are required to come for Walk-in-Interview with duly filled in application in prescribed format, available in the official website: www.nhmodisha.gov.in and bring all certificates/ testimonials & valid registration certificate (in case of Technical Degree) from appropriate professional bodies in original and a set of self -attested photocopies of the same, in support of age, qualification and experience etc., for verification. Candidates are also required to bring two recent passport size colour photographs and self-photo Identity proof (Voter ID card / PAN card / Driving License / Aadhar card / Passport). Incomplete application in any form will be rejected.

- iv. The candidate has to exhibit requisite documents / experience certificates which shall clearly establish his / her eligibility as per conditions as above, without which his / her candidature shall be rejected. The experience certificate of the Employer/s must clearly specify the period which they are / were working, name of the post and nature of responsibility for assessing their experience.
- v. Details of vacancy, eligibility, age, application form etc. can be downloaded from the official website www.nhmodisha.gov.in.
- vi. Candidates, who are over aged, under qualified, not having requisite experience etc. need not apply.
- vii. Candidates, who are already working in Health Department / Government Sector either on regular or on contractual basis, have to submit **No Objection Certificate (NOC)** from the employer (appointing authority) at the time of Walk-in-Interview. NOC issued by any other authority other than appointing authority will not be accepted. NOC must be specific for the post, S/ He applying and must be issued subsequent to issue of the advertisement.
- viii. In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted at the time of Walk-in-Interview. Certification towards AICTE/UGC recognition of Institutions/Universities shall also be submitted at the time of Walk-in-Interview, wherever applicable.
- ix. The candidates securing 50% and more marks in Walk-in-Interview shall be kept in the Panel with the validity of 01 year from the date of its approval.
- x. If any candidate is found to have suppressed any material information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the Society forthwith. Candidates who have been disengaged earlier from the State Health Assurance Society, Odisha on administrative ground such as disobedience / poor performances/ misbehavior/ criminal activity etc. are not eligible.
- xi. No personal correspondence/ queries will be entertained. All communication will be made through e-mail / official website / SMS.
- xii. Number of vacancy / remuneration as mentioned under this advertisement may vary at the time of actual engagement.
- xiii. The undersigned reserves the right to cancel any or all the applications / post at any stage of recruitment process without assigning any reason thereof.
- xiv. The result of Walk-in-Interview will be published in the official website of NHM.

Sd/-
Chief Executive Officer
State Health Assurance Society, Odisha

APPLICATION FORM

Advertisement No.	04/2024					Photograph	
Name of the Post							
							Identity Proof No.
1. Applicant Name:							
2. Father's Name:							
3. Date of Birth:					4. District of Domicile:	5. Sex:	
6. Upper Age Limit as on 01.01.2024							
7. Present Contact Address:						8. Contact Telephone No.-	
Permanent Contact Address:						Mobile No: -	
9. Email Address:							
10. Languages spoken / written:							
11. Professional Qualification details:							
Sl. No.	Exam Passed	Name of Board / University	Year of passing	Marks (excluding 4 th optional)			Duration of Course
				Full Mark	Marks Secured	% of Marks	

Contd.....

12. Experience Details

Total years of post-qualification experience: -

Name of the Employer	Post Held	From Date	To Date	Total	
				Year	Month

DECLARATION:

I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false/incorrect or is suppressed by me, my candidature / appointment under State Health Assurance Society, Odisha is liable to be rejected/ terminated. I also declare that I have never been disengaged from service under the SHAS, Odisha on administrative ground such as disobedience/ poor performances/ misbehavior / criminal activity etc.

Further, I undertake that I shall produce all original certificates/ documents in support of the above information at the time of Walk-in- Interview/ certification verification.

Date:

Place:

Full Signature of the Applicant

Note:**1. The following documents are to be enclosed along with the application:**

- Two copies of recent passport size colour self-attested photographs. One copy of self-attested photograph will however to affixed at the position in the application form
- Self-attested photocopies of documents in support of age, qualification, experience etc.
- Self-attested photocopies of photo Identity proof (Voter ID card / PAN card/ Driving License / Aadhar card/ Passport)