

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, KEONJHAR
DISTRICT PROGRAMME MANAGEMENT UNIT

No 902Dated 09/03/2018Terms and Conditions of Tender submission & Finalisation

Sealed Tenders are invited from the interested firms / agencies / Distributor for procurement & supply of Desktop, printer, scanner, UPS & Laptop for NHM, Keonjhar district as per specification detailed in **Annexure "A"**.

Last date for submission of Tender	Date: 20-03-2018 Time : 03.00 P.M Address: CDM & PHO Keonjhar, District Head Quarter Hospital, At/Po/Dist - Keonjhar, PIN - 758001 Trough Speed Post / Regd Post / Courier only
Date, Time & Place of Opening of Tender	Date: 20-03-2018 Time : 03.30 P.M At - DTU, Office of the ADPHO(FW), Keonjhar
Details Item	Desktop, Printer, Scanner, UPS and Laptop
Documents, Tender paper and EMD to be submitted for tender	<ol style="list-style-type: none"> Valid GST registration certificate. Copy of PAN Card Copy of Registration of Agency / Organization Three years experience (Proof of at least 5 work orders) Affidavit of Non-black listed firm for execution of Govt similar works.(From Executive Magistrate / Notary) Valid authorization certificate. Undertaking for supply of the materials as per the specifications only. Tender paper cost of Rs.500/- in form of Bank Draft drawn in favor of ZSS (RCH-II), Keonjhar (Non -Refundable). 5000/- in form of Bank Draft in favor of ZSS (RCH-II), Keonjhar towards EMD. EMD will be refunded to the unsuccessful bidders after finalization of Tender Process. The EMD of successful bidder will be refunded as per the tender norms. <p>The previous non-performing agency or organization will be disqualified.</p>
Signing of Documents	All papers / documents submitted with the Tender must be Signed by the Bidder.
Completion of the Process	Ten days from the placement of Supply Order in each case.
Submission of Bid Documents	<p>The Bidders must submit the bid documents in the sealed envelope and the outer envelope must be superscribed on the top of the envelope " Tender for supply of Desktop, Printer, Scanner, UPS and Laptop for NHM, Keonjhar District" and to be addressed to the CDM & PHO, At / PO/ - Keonjhar, Dist - Keonjhar PIN-758001,Odisha by speed post/Regd post/ Courier Service only. Technical bid and financial bid must be submitted separately. Both the bids to be kept in the sealed envelope. The bidders qualified in the technical bid will be eligible for opening of financial bid. The Technical bid contain:</p> <ol style="list-style-type: none"> Bid documents Technical and related documents. Tender paper cost.' EMD. <p>The Financial Bid contain:</p> <ol style="list-style-type: none"> Bid Document (Financial)
Late supply penalty	If the supply is not made within the time for tender items a late penalty of 2% per week or part thereof up to maximum 10% from the billed amount.
Breakage	Any breakage of glass item or any other material during transportation must be replaced
Term & Conditions	<ol style="list-style-type: none"> All Items are installed at the destination point as mentioned in order copy by the bidders. Bidder must provide the free services and warranty as per the company norms.
Validity	The rate must be quoted as per specification, term & condition and will be valid for one year.


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Annexure "A"
List of Items with specifications

Sl NO	Name of the Items	Requirement (Tentative)	Specifications
1	Laptop	5	AS per Annexure "C"
2	Desktop	2	AS per Annexure "C"
3	Printer	2	AS per Annexure "C"
4	Scanner	2	AS per Annexure "C"
5	UPS	2	AS per Annexure "C"

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Bid Documents (Technical)

Name of the firm / agency (Proof of Registration to be Submitted)	
Address of the Firm / Agency	
Name of the Contact person	
Email of the contact person	
Contact Number	
PAN Card No of the organization (Firm/Agency/Proprietor). Copy to be attached	
Copy of valid GST registration certificate	
Copy of Registration of Agency/ Organization.	
Three year experience (Copy of at least 5 work Order)	
Valid Authorization Certificate	
Compiled Item wise Specification	
Affidavit (Notary/Executive Magistrate) of non-black listed Firms for execution of Govt similar works As per Annexure:B	
Tender Paper cost Rs.500/- in form of Bank Draft of ZSS (RCH-II), Keonjhar (non-refundable) and EMD of Rs. 5000/-in form of Bank Draft in favor of ZSS (RCH-II), Keonjhar. The EMD of successful bidder will be refunded as per the tender norms.	
Undertaking for supply of the materials as per the specifications only	


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(Annexure "B")
DECLARATION

I Mr / Mrs _____ on behalf of _____
(Firm/Agency/Distributor Name) declared that I / We are not blacklisted by any
Central / State Govt. / Public Sector undertaking in India. I have given consent that the supply of above materials will be done
in the stipulated time as per given specification. I confirm that the information that I have provided above is true & correct.

Date:

Signature

Place:

Name

Designation:


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BID Document (Financial)

Sl	Name of Items	Specifications	Rate in Rs. Per unit/ piece (Exclusive of all Tax & Inclusive of Installation & Transportation)	Tax Amount(Rs.)	Total Rate In Rs. Per Unit/Piece
1	Laptop-1	AS per Annexure "C"			
2	Laptop-2	AS per Annexure "C"			
3	Desktop	AS per Annexure "C"			
4	Printer	AS per Annexure "C"			
5	Scanner	AS per Annexure "C"			
6	UPS-1	AS per Annexure "C"			
7	UPS-2	AS per Annexure "C"			

Date:

Place:

Signature

Name

Designation:


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Annexure-C

Technical Specification for Desktop Computer

Sl NO	Component	Specification	Compiled (Yes/No)
1	Processor	7 th Generation Intel core i3-7100 with 3.9 GHz, 3MB Cache or Higher	
2	Chipset	Intel H270 Express chipset with integrated Intel HD graphics	
3	RAM	4 GB DDR4-2133 RAM or Higher with 16 GB Expandability	
4	HDD	1 TB HDD of 7200 rpm Serial ATA HDD	
5	Monitor	Minimum 18.5" LED color MONITOR tco-05/06 certified from the same OEM	
6	Keyboard	104 keys with USB interface	
7	Mouse	Optical with USB interface.	
8	Bays	Minimum 01 Nos or more.	
9	Ports	Min 4 USB ports with min 2x2.0 and 2x3.0 (With at least 2 in front) , 1 serial audio ports for microphone and headphone in front, 1 VGA Port	
10	Bus Architecture	2 PCI (PCI/PCI express) or more	
11	Cabinet	Tower	
12	DVD re-writer	Internal 16X DVD Writer or Higher	
13	Network	10/100/1000 on board integrated Network Port	
14	Operating System	Windows 10pro 64 bit with recovery media for each computer	
15	Certifications	Energy Star , RoHS & ISO 9001:2008 with Windows and Linux Certification	
16	Antivirus	Latest Version of Antivirus (Kaspersky/NOD32/ eTrust/ McAfree/ QuickHeal/ Norton) with features like anti-virus, Anti-spyware, Intrusion Prevention Browser protection with single management console 3 years subscription) with 3 year subscription with support updates and patches. Should be able to prevent attacks below the operating system.	
17	Warranty	3 years onsite comprehensive warranty with spare and labor.	
18	Accessories	With required connecting cabbies and driver media should be supplied.	

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Annexure - c

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Technical Specification of Laptop-1

Sl No	Component	Specification	Complied (Yes/No)
1	Processor	7 th Generation Intel Core i3-7100U With 2.4 GHz or Higher, 3 MB Cache or Higher	
2	Graphics	Integrated Intel HD Graphics 620	
3	RAM	4 GB DDR4-2133 RAM or Higher with 16GB Expandability	
4	HDD	1 TB or Higher HDD of 7200 rpm serial ATA	
5	Display Size	14"	
6	Keyboard	Standard	
7	Mouse	Touchpad	
8	Wifi Connectivity	802.11 a/b/g/n	
9	Bluetooth	4.0 or Above	
10	Ports	2x2.0 and 1x3.01xHDMI or 1x VGA	
11	Optical Drive	Integrated	
12	Speaker	Two speaker Integrated	
13	Network	10/100/1000 on board Integrated Network Port	
14	Operating System	Windows 10 Pro 64 -bit with recovery media for each computer	
15	Certification	Energy Star	
16	Antivirus	Latest version of Antivirus (Kaspersky/ NOD/ eTrust/McAfee/ Quickhill/ Norton) with features like anti-virus, Anti-spyware, Intrusion Prevention Browser protection with single management console 3 years subscription) with support updates and patches. Should be able to prevent attacks below the operating system.	
17	Warranty	3 years onsite comprehensive warranty with spare and labor	
18	Accessories	Carry-bag with required connecting cables and driver media should be supplied.	


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Annexure 'c'

Technical Specification of Laptop-2

Sl No	Component	Specification	Complied (Yes/No)
1	Processor	7 th Generation Intel Core i3-7100U With 2.4 GHz or Higher, 3 MB cache	
2	Graphics	Integrated Intel HD Graphics 620	
3	RAM	4 GB DDR4 RAM or Higher with 16GB Expandability	
4	HDD	1 TB or Higher HDD of 5400 rpm serial ATA	
5	Display Size	13" or higher with touch screen facility	
6	Keyboard	Standard	
7	Mouse	Touchpad	
8	Wifi Connectivity	802.11 a/b/g/n	
9	Bluetooth	4.0 or Above	
10	Ports	1 HDMI; 1 headphone/microphone combo; 1 USB 2.0; 2 USB 3.1	
11	Speaker	Two speaker integrated	
12	Network	10/100/1000 on board integrated Network Port	
13	Operating System	Windows 10 Home/Pro 64 -bit with recovery media for each computer	
14	Certification	Energy Star	
15	Warranty	3 years onsite comprehensive warranty with spare and labor	
16	Accessories	Carry-bag with required connecting cables and driver media should be supplied.	


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Annexure 'C'

Technical Specification of **Printer**

Sl No	Component	Specification	Compiled (Yes/No)
1	Printer Type	Laser Monochrome	
2	Print Speed	A4 Mono Minimum 14 PPM	
3	Duplexing	No/ Simplex	
4	Resolution	Resolution 600x600 dpi or higher	
5	Paper	Size A4	
6	Interface	USB 2.0	
7	Warranty	3 years comprehensive onsite warranty	

Technical Specification of **Scanner**

Sl No	Component	Specification	Compiled (Yes/No)
1	Scanner Type	Flat Bed	
2	Scanning Technology	CIS	
3	Document Size	A4	
4	Scanning Feature	Simplex	
5	Resolution	1200x1200 or higher	
6	USB Interface	2.0	
7	Warranty	Year comprehensive onsite Warranty	

Technical Specification of **UPS-1**

Sl No	Component	Specification	Compiled (Yes/No)
1	Line Interactive UPS	LI UPS with rated 1.0 KVA, Minimum VHA : 216 AVR for single phase AC 160V to 280V input, output 230 volt, output connection: Two (2-pin) 6A (Surge Protection) + Three (3-pin) 6A (Battery backup) with two year onsite comprehensive warranty including battery , spare and labour.	

Technical Specification of **UPS-2**

Sl No	Component	Specification	Compiled (Yes/No)
1	Line Interactive UPS	<ul style="list-style-type: none"> Type: Offline/Standby Output Power Wattage: 600 W Input Voltage: 240 V Output Voltage: 230 V Input Frequency: 50 - 60 Hz Output Frequency: 50 - 60 Hz 	


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